

Bridgewater Housing Authority Minutes

February 14, 2023

A regular meeting of the Bridgewater Housing Authority (BHA) was held on February 14, 2023, in person at 10 Heritage Circle, Bridgewater, MA.

Upon roll call, those present were as follows:

Present: Joan Neumeister, Stacy Driscoll, Nick Bagas, Martha Shionis, Colleen Doherty & Kristen Anderson

Meeting of the Bridgewater Housing Authority called to order by Chair Joan Neumeister at 5:00 P.M. on February 14, 2023.

The pledge of allegiance was recited. Mr. Bagas said that on the Valentine's Day everyone is special; our staff, residents, family and friends. Let us take a moment to think of the special people in our lives.

Approval of the Minutes

Regular Minutes of January 19, 2023.

Motion made by Ms. Driscoll to Approve the Regular Meeting Minutes of January 19, 2023 and the motion was **seconded** by Mr. Bagas **Voted 4-0.**

Accountant's Report

Bill Schedule:

Motion made by Ms. Shionis to approve the Bill Schedule and the motion was **seconded** by Ms. Driscoll. **Voted 4-0.**

Year End Certification:

Motion made by Ms. Shionis to approve the Year End Certification and the motion was **seconded** by Mr. Bagas **Voted 4-0.**

Top 5 Salaries:

Motion made by Ms. Shionis to approve the Top 5 Salaries and the motion was **seconded** by Ms. Driscoll. **Vote 4-0.**

Quarterly Reports- DHCD 4011/DHCD 689-1

Motion made by Mr. Bagas to approve the Quarterly Reports and the motion was **seconded** by Ms. Driscoll. **Vote 4-0.**

Vacancies and Occupancies

Ms. Anderson stated that there are four vacant elderly/handicapped standard units, one family/3bedroom unit and six vacant congregate units. Maintenance has done a great job getting the units ready for occupancy.

Old Business n/a

New Business

- a. **BHA Modernization Report** was reviewed.
- b. Certificate of Substantial Completion Project #042102 – Intercom System Installation
Motion made by Ms. Shionis to approve the Certificate of Substantial Completion for Project #042102 and **seconded** by Ms. Driscoll **Vote 4-0.**

- c. Certificate of Final Completion Project #042102 – Intercom System Installation.
Motion made by Ms. Driscoll to approve the Certificate of Final Completion for Project #042120 and **seconded** by Mr. Bagas

Voted 4-0

Heritage & Hemlock Residents' (H & H) Organization

President, Sue Lanzikos spoke about the following items and upcoming events:

1. Senior Center donated two benches for Hemlock Drive. Maintenance will clean up/repair the benches.
2. Encore Casino Day (21 signed up) will have bus with a lift.
3. Corn Beef dinner- asking Roche Bros./Trucchi's/Shaw's for donations
4. Bingo 2/mo. is a big hit
5. Movie night – looking for a projector/screen
6. Valentine's Day party was a huge hit! Game Day, scratch tree, so much fun!

Executive Director's Report

Ms. Anderson spoke about a new program called HIP/SNAP; a Local Market, Homestead Harvest will bring fresh produce and more to the Senior Center, and a bus will be available to pick up BHA residents and bring them to the Senior Center. This service will eventually come directly to Heritage and Hemlock sites for SNAP/HIP recipients.

Board Report

The Board sponsored Tenants Appreciation Luncheon will be held on Monday, March 27, 2023. Ms. Driscoll will create a flyer and the RSVP's will go to the BHA office. Tickets will be given out for the luncheon.

Adjournment — A **motion** was made to adjourn the meeting by Ms. Shionis and **seconded** by Mr. Bagas. **Voted 4-0.**

Meeting adjourned at 5:51 P.M.